

*"Approved Minutes"*  
**TWINFIELD UNION SCHOOL**  
**Board Meeting**  
**Twinfield Union School Library**  
**Tuesday August 13, 2019**  
**6:00 p.m. – 8:00 p.m.**

6:00 p.m. Call to order and Introductions: Patrick Healy, Chair

Present: Patrick Healy, Lauren Cleary, Jim Barlow, Erin Barry (by telephone), Janna Osman and Jamie Spector. Administration: Mark Tucker and Mark Mooney

Public Comment - None

Consent Agenda

Approve June 11, 2019 Minutes – Lauren moved and Jim seconded to approve minutes as written. Motion passed unanimously.

### **Reports**

Superintendent Report – Mark Tucker went over positions that have been hired and those that are still open. Leadership team attended the VPA Conference in July. The Leadership team includes principals and other administrators in the SU. The team was able to do some planning for the upcoming school year. In-service starts next Wednesday. Theme for this year is belonging. Mark has done a newsletter and an article for the Caledonia Record to shed some positive light on the CCSU. Policy review task – Mark needs to look for differences in the policies and see what is missing between the two districts and review. Grant structure change presentation will be given at a later date.

Principal Report – Mark Mooney reported that the VPA Leadership Conference was great, meeting all the administrators was good. Also discussed the belonging theme. Discussion over new hires at Twinfield and positions that are still open. Also discussion on getting information out in a timely manner. Went over current teachers and their positions.

Twinfo – Set up schedule to do Twinfo presentations during board meetings. Twinfo is a 5 to 10 minute subject matter presentation on something to do with Twinfield.

- Lauren Cleary - September
- Jamie Spector - October
- Janna Osman - November
- Jim Barlow - December
- Erin Barry - January
- Patrick Healy - February

## **Board Discussion**

**Elementary Reciprocity** – developed to allow students in the CCSU to attend another school in the district. With review of the program it was noted that the created policy for the agreement was not being followed and students were not being tracked properly. The agreement does not currently follow Statute. Tuition must change hands and with the current agreement, tuition is not being charged. The statute does allow you to negotiate a special rate but that rate needs to be across the board. You cannot pick and choose who gets the special rate. Mark recommends to Twinfield to not engage in the Elementary Reciprocity policy. Discussion on how a policy like this could work, how different guidelines could make it work.

**Planning a board retreat** – Discussion on getting a clear look at what would be/should be discussed at the retreat.

- Sub-committee to do some research ahead of time of things that need to be discussed at retreat. Janna & Jim will review information that is given to them from Mark and will come to the next board meeting with potential agenda items for retreat.
- Theme for the retreat - Engagement. Discussion on having more than one theme.
- Possibly do a few retreats over the winter time.
- Take a look at what is needed for the students to graduate. What courses are needed and offered.
- How to engage the community and students to attend board meetings. Have the board do some meet and greets in the community. Possibly have a board booth at the corn roast.

Board retreat date is set for October 23, 2019 4-8 PM locations will be looked at and decided on in September.

## **Future Agenda Items**

- Dress code follow up
- Discussion around college guidance and preparing students for after graduation

Discussion on why board meetings are cancelled such as weather, no agenda items, no quorum. Who and how the decision is made.

## **Executive Session**

Jim moved and Lauren seconded to go into Executive Session to discuss administrator employment status and plans to fill the interim position. Motion carried unanimously and the Board went into Executive Session at 7:25. The Board came out of Executive Session at 7:43pm.

Janna moved and Jaime seconded to approve the opening of the sick bank as discussed in Executive Session. Motion passed unanimously. Jaime then moved and Patrick seconded to approve the extended leave of absence discussed for Rachel Hartman as discussed in Executive Session. Motion passed unanimously.

Janna moved to adjourn. Jim seconded. made to adjourn. Motion approved and the meeting adjourned at 7:45

Minutes respectfully submitted,

Nicky Cole

Future Meetings: Tuesday, September 9, 2019 6:00pm

Discussion items: Dress Code revision, College Guidance