

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

SPECIAL MEETING

Tuesday – January 24, 2012

School Library

Present: Michael Nobles, Amy Darling, Jill Wilson, Patrick Healy, and Monica Light **Administration:** Mark Mooney, Principal; Carol Amos, Associate Principal; Nancy Thomas, Superintendent; and Rob Billings, Business Manager **Student Representatives:** Cristin Martin and Erin Hall
Absent: Pat Boyle

Call to order: Michael Nobles, Chair. The meeting was called to order at 6:32 pm.

Public Comment –

- a. Dick Lashoones inquired about the FY11 Audit Report. Rob explained that it is in the final review stage and should be available to the public next week. Mr. Lashoones asked if the budget information could be available to the public sooner than it has in the past. Michael explained that the budget information is dependent on information from the state. The state sends that information out in late December to early January. Michael suggested posting the budget drafts on the website as they become available.
- b. Mary Lou Wells was present to share her concerns about the condition of the sidewalks and driveway at the school. Mary Lou also had concerns about the cleanliness of the bathrooms during weekend activities.
- c. Laurie Martin shared her concerns about the condition of the driveway.

Consent Agenda

- a. Approve January 10, 2012 minutes

Monica made a motion to approve the consent agenda, Patrick seconded. The motion carried unanimously.

Presentation Snowmobiles on School Grounds, Gerard Ducharme –

- a. Gerard shared with the board a proposal to allow snow machines on school property for the purpose of student transportation. His proposal included a map of the trail and the designated parking area. Gerard suggested using the same procedure as the current student driver procedure. This includes copies of driver's licenses, insurance information and parent authorization. Gerard suggested creating a snow mobile club at the school and the club would be responsible for maintaining the trail and posting signs. Nancy reviewed the response from the schools insurance company which discourages the use of snow machines on school grounds. If the board decides to allow snowmobiles on the campus, Mark would like to get the process in place and the rules on paper before kids start riding. Nancy would like to wait until the February board meeting before allowing the kids to ride their snow machines to school. Patrick suggested having the kids check back in with the board once the trails are in place. Monica would like to be able to rescind the approval if needed, the board agreed.

Board Discussion

- a. Joint Board meeting with Cabot – Nancy shared with the board that there will be a joint board meeting on February 23rd at 6:00 pm. The meeting will be held at Twinfield. The board would like to have Video Vision present to record the meeting. The board also suggested extra advertising for this meeting.
- b. Jill would like to know when our Technology Support contract is up and when we go out to bid. Rob will follow up on this.

- c. Patrick shared that he is continuing to work on a building use policy; he will email it to the board for their review and input.
- d. Rob shared with the board that Goddard is requesting an act 250 permit for a wood chip facility. They are requesting a letter stating any adverse effects on the school if the project were to happen. The board gave Rob authorization to draft a letter.
- e. Rob shared with the board a concern with the roof bids for the membrane roof on the high school. There may be a need to clarify the specifications of the bid and possibly go back out to bid. There will be more information at a later board meeting.

Board Action

- a. Snow Machines on the school grounds- After much discussion, Monica made a motion to allow snow machines on school grounds in accordance with the rules and procedures as established by the administration that will be drafted shortly. Patrick seconded, the motion passed 3-2.
- b. Act on Long Term Leave Request – Jenna Aube, 4th grade teacher, requested a leave of absence for FY13. Nancy is recommending approval of Jenna Aube’s long term leave. Monica made a motion to accept the superintendents recommendation, Patrick seconded. The motion carried unanimously.
- c. Approve out of state field trip request – Monica made a motion to approve the fieldtrip request to Montreal, Canada, Patrick seconded. The motion carried unanimously.
- d. Set Budget Information Session date – The board set Monday February 27th at 7:00 pm for the informational meeting. The meeting will be held at the Twinfield library. The board suggested displaying the sign board on route 2 to inform the community.

Public Comment

- a. Mr. Lashoones asked how Twinfield compared to other schools in regard to technology and how it is being used in the schools.

Future Agenda items:

- a. Plan School Budget Information Session – Include on Feb agenda.

Executive Session: The board went into executive session at 9:20 pm for contract negotiations.

Executive Session: The board came out of executive session at 9:55 pm with no action.

Adjournment The meeting was adjourned at 9:56 pm.

Respectfully Submitted,

Christina Kimball
Transcriber