

UNAPPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, November 12, 2013, 7:45 p.m - 9:00 p.m., Twinfield School Library

PRESENT: Patrick Healy, Monica Light, Jill Wilson; Administration: Nancy Thomas, Superintendent; Gus Dibble, Business Manager; George Cormier, Consultant; Student Representatives: Christin Martin, Erin Hall; Absent: Michael Nobles, Anne Nadel-Walbridge, Dan Gadd, Bob Gulardo

Call to Order Patrick Healy – 8:00 p.m.

No quorum present, Patrick asked for reports to be given.

Public Input

None

Consent Agenda

- a. Approve minutes of October 22, 2013 and November 6, 2013 – No quorum present-No action taken-Minutes will remain unapproved.

Reports

- a. Business Office Report - George Cormier

- George is a consultant who was hired when former business manager retired, to help finalize the FY13 budget and prepare FY14 budget. George is also consulting as mentor to new business manager on Vermont Funding regulations. George discussed the following:
- Encouraged the Board and Administration to discuss budget line item alignment, and spending within those budget lines.
- Decide how to incorporate grants into the budget, choosing to align and spend funds in specific line items or not.
- Work within a single dedicated accounting system. NEMRC is currently in place for payroll purposes, can be used as fiscal tool, providing consistent tracking and reporting month-to-month.

- b. Principal Report – Mark Mooney

- Parent Teacher conferences went well on November 11.
- First quarter report cards have been distributed.
- Twinfield Union School has applied to become a member of the League of Innovative Schools.

- d. Student Report – Christin Martin, Erin Hall

- SADD held a meeting today, the topic was suicide awareness and bullying.
- NHS new member induction will occur on Thursday.
- Student Council will hold a movie night to fund raise for spirit week.

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- College Reps will be visiting to meet with high school juniors and seniors around college options.

Board Discussion

a. FY14 Budget Update – Nancy Thomas

- Nancy reviewed areas that have gone over budget, citing Math Lab as an added expense, high supply expenses and faculty college credit tuition being higher than expected.
- Mark Mooney has taken steps with faculty to anticipate plans for tuition, professional development and supplies for the future.

b. FY15 Budget Planning – Nancy

- Nancy reported on Act 153 which will require special educators to be hired into the Supervisory Union beginning next year. We will also need to review whether paraeducators will be included.
- The difference in salaries between Cabot and Twinfield will need review as negotiations approach.

c. Athletic/Activities Coordinator – Mark Mooney

- Mark Mooney discussed the concept of hiring a full time Athletic Director/Activities Coordinator to serve both Cabot and Twinfield.
- This position would provide leadership in athletics and offer club activities for non-athletes.
- Patrick Healy asked Mark to put together a plan and prepare for discussion with Cabot school.

d. Facility Committee Update

- Planning for capital projects to include in FY15 Budget Draft #1.

e. Finance Committee Update

- Review of overall deficit at end of FY13 and how to retire that deficit.
- Planning for proper accounting systems to assure reporting accuracy.

Board Action

None

Executive Session

None

Adjournment - 8:45 p.m.

Respectfully Submitted

Sylvia Charron, Transcriber