

APPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, September 24, 2013, 7:00 p.m.- 9:00 p.m., Twinfield School Library

PRESENT: Patrick Healy, Jill Wilson, Monica Light, Dan Gadd; Administrators: Nancy Thomas, Superintendent, Mark Mooney, Principal, Bob Gulardo, Assistant Principal, Pat Knoerl, Curriculum Director; Absent: Michael Nobles, Anne Nadel-Walbridge, Christin Martin, Erin Hall

Call to Order Patrick Healy – 7:02 p.m.

Public Input

None

Consent Agenda

- a. Approve June 25, 2013 minutes – Unable to gather a quorum of attendees from the June 25, 2013 meeting to approve minutes. Therefore, these minutes will be posted Unapproved.
- b. Approve September 10, 2013 minutes – Under **Board Discussion ROOTS** add...*Roots will collaborate with Twinfield Union School Staff when and where appropriate to expand the benefits of the collaboration....and...A temporary outhouse will be put in place.* Monica Light moved to approve the minutes as amended, Jill Wilson seconded – unanimously approved.

Reports

- a. **Superintendent Report** - Nancy Thomas
 - The search for a Business Manager is continuing.
 - Negotiations with support staff are completed.
 - Nancy distributed the Fall and Winter Coaching Roster.
- b. **Principal Report** – Mark Mooney
 - Opening of school is off to a good start.
 - Attendance was good at Open House with good feedback from parents and staff.
 - The first early release day was good, setting expectations for the year, doing curricular work and math lab follow up.
 - NECAP Assessments will occur in October.
- c. **Student Report** – Bob Gulardo presented for the students
 - Spirit Day will be on October 4, with a pep rally to support the varsity soccer team. On October 5 from 7 p.m. – 11 p.m. there will be a Homecoming Dance in the gym, \$5.
 - Student Council is accepting donations for the student common room.
 - Gearing up for NECAP's.
- d. **School Improvement Plan** – Pat Knoerl
 - Pat distributed the 2013-2014 School Improvement Plan and reviewed it with the Board.

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- Monica Light asked that a column be added to the chart to reflect updates for review at a December Board Meeting.
- A team of 5 teachers will take part in common core training during school hours three times in the school year.
- The School Improvement Action Plan was approved by the board and can be found on the Twifield Union School Website.

Presentation

- a. Comprehensive Discipline Plan and PBIS-Brian Hebert
- Postponed to the next meeting.

Board Discussion

- a. Facility Committee Report
- The Facility Committee met prior to the Board meeting and identified two subjects:
 - Policy for Community use of School Facility - Patrick Healy reported the committee is reviewing a sample policy recommended by the VSA. The committee will revise the policy and ask Sylvia to type it.
 - Items of revision include: 1) substituting the word Superintendent to Principal or Designee; 2) adding that Principal or Designee will set a fee schedule annually with board approval.
 - The VSBA will be updating policies, Facility Committee will watch for those updates.
 - Lighting Project – Nancy Thomas
 - Nancy reported that she has been working with consultant Matt Kiley, Efficiency Vermont and Municipal Leasing consultants.
 - Estimated cost of \$80,000, estimated first payment of \$15,000.
 - When the project is complete, we will receive a \$20,000 rebate from Efficiency Vermont.
 - Consultant Matt Kiley will put together a design in October, the specs will go out to bid in November, with possible start of project in December, anticipating completion in January 2014.

Board Action

- a. Act on Tuition Waivers for Foreign Exchange Students
- A second foreign exchange student has arrived in plainfield, transferred from Rice High school. The host family of the first exchange student is also hosting the second exchange student.
 - Patrick moved to allow the tuition waiver for the second exchange student, Dan seconded – Discussion: Monica asked if there is a funding flow for exchange students. Mark answered that Twinfield Union School does not host exchange students on a regular basis. Nancy commented that if exchange students attended regularly she

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would seek board approval prior to the students' arrival. The motion passed unanimously.

Act on Early Retirement/Career Change Incentive

- Due to the high, long-term cost of the incentive Nancy's recommendation is to not offer the option this year for either teachers or support staff.
- Patrick moved to accept Nancy's recommendation regarding Early Retirement/Career Change Incentive for both the teachers and support staff, Monica seconded – unanimously approved.

Act on Ratification of Support Staff Collective Bargaining Agreement

- Jill moved to ratify the Support Staff Collective Bargaining Agreement, Dan seconded – unanimously approved
- Patrick announced that he would remain on the Negotiations Committee next year and invited interested board members to join the committee.

Approve School Improvement Plan

- Patrick Moved to approve the School Improvement Plan, Monica seconded – unanimously approved.

Appoint Authorized Representative for Bus Purchase and Lighting Project

- Patrick moved to appoint Nancy as authorized representative for bus purchase and lighting project with Christina Kimball as authorized alternate, Jill seconded – unanimously approved.

Executive Session

None

Future Agenda Items

Red School House, Vermont Data Presentation

Future Meetings

- Patrick and Michael will not be able to attend the October 8, 2013 meeting.
- It was decided to hold the meeting on Wednesday, October 9, 2013.

Adjournment - 8:20 p.m.

Respectfully Submitted

Sylvia Charron, Transcriber