

APPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES Tuesday, June 10, 2014, 7:00 p.m. – 9:00 p.m., Twinfield School Library

PRESENT: Patrick Healy, Anh Ducharme, Monica Light, Dan Gadd, Jill Wilson; Administration: Nancy Thomas, Superintendent; Bob Gulardo, Assistant Principal; Christina Kimball, Business Manager; Absent: Mark Mooney, Dan Towner, Erin Hall, Christin Martin

Call to Order and Introductions Patrick Healy – 7:02

Assign Timekeeper – Jill Wilson

Public Comment

None

Consent Agenda

- a. Approve May 27, 2014 Minutes – Monica moved to approve the minutes, Dan Gadd seconded - approved

Reports

- a. Student Report - None
- b. Superintendent Report – Nancy Thomas
- Nancy has been conducting Exit Interviews with outgoing teachers.
 - The Business Office is in the process of conducting interviews for a Fiscal Services Clerk.
 - High School Graduation will be held on Saturday June 14, 2014 at 11 a.m., Eighth Grade Step Up will be held on Thursday, June 12, 2014.
- c. Principal Report – Bob Gulardo for Mark Mooney
- High School Final Exams were given last week.
 - J-Term is underway as of last Friday.
 - Program of Studies is complete for next year.
 - The Prom was held on Saturday May 31, 2014.
 - Project Graduation will take place late afternoon into the evening of Saturday June 14, 2014.
 - The last day of school is Friday June 13, 2014.
- d. Board Comments – Report on Board Chair Training
- Patrick will present this report at a future meeting.

Presentation

- a. Eighth Grade Canoe Trip Presentation
- Trevor Tait and Tracy Witherspoon gave a slide show presentation of the Canoe trip.
 - This trip is a unified class experience involving all eighth grade students.
 - Each student creates a personally designed paddle to keep with them to represent life's journey ahead of them.
 - Trevor and Tracy high-lighted events of the 3 night trip citing the workstations of learning that students paddled to or hiked to, such as humanities, science, orienteering, surveying and journaling.
 - The teachers thanked the board for approving this annual trip and hope to broaden the scope and experience of this trip each year.

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Facility Use Policy

Postponed for Dan Towner's return

Board Discussion

- a. Review TAN & Investment Bids – Christina Kimball
 - Christina explained the Tax Anticipation Note, and Investment bids.
 - Four banks submitted bids: Merchants Bank, People's Bank, Community National Bank and Passumpsic Bank. Christina recommended the Merchants bank bid.
- b. Physical Fitness Course – Nancy Thomas
 - As a result of receiving RMTS-MAC Grant funds, which is a school based health access program, an outdoor fitness course will be constructed on Twinfield Union School grounds.
 - The group discussed the grant funds. Patrick asked to see an overview of money received and how it has been directed to be spent. Nancy explained the money is to be used for health or mental health purposes as an added benefit to the school.
 - Christina will compile the information on this program and its funds.
- c. Lighting Project and Solar Proposal Update – Nancy Thomas
 - Nancy reported on the Lighting project, stating the final walk-through occurred last week with Efficiency Vermont. They will give us a list of needed changes.
 - The Rebate Report will be presented to the Board.
 - Nancy also reported on the Solar Project. Rich Phillips will meet with the internal energy group to review the schedule.
 - A Request for Information will be ready for the Board during the summer in preparation to begin work in the 2014-2015 school year.
- d. Coach Stipends – Anthony Spencer
 - Anthony Spencer reviewed a proposal for paying Softball and Baseball Co-Coaches
 - Beginning in the 2014-2015 school year, VPA By-Laws and policy state that eighth graders in division 3 and 4 can play up to JV level.
 - Patrick asked to review the VPA policy before eighth graders are moved up to JV level. Anthony will present that information to the Board in the fall.
- e. Summer Board Schedule
 - There will be no June 24, 2014 meeting. Christina asked board members to visit the Business Office to sign TAN and Investment Documents.
 - No meetings will be held in July. Meetings will resume with the August 12, 2014 meeting and August 26, 2014 meeting.
 - The Board is considering holding the Retreat in August or early September 2014.
- f. Hiring Update – Nancy recommended Amy St. Louis for the K-12 Music Teacher position. Patrick moved to accept the recommendation, Dan Gadd seconded – approved.

Board Action

- a. Act on TAN & Investment Bids – Dan Gadd moved to accept Christina's recommendation of the Merchants Bank for the TAN & Investment Bids, Patrick seconded – approved.
- b. Act on Solar Energy RFI – no action taken
- c. Approve Coach Stipends – Patrick Healy moved to approve Coach Stipends for the 2014-2015 school year, Jill seconded – approved. Monica moved to accept the proposal for paying Softball and Baseball Co-Coaches, Dan Gadd seconded – approved.

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- d. Appoint Truant Officer – No Action was Taken - Nancy recommended Brian Hebert as Twinfield Union School Truant Officer. Patrick asked Nancy for information regarding truant officers before appointing one.

Executive Session

The group went into executive session at 8:34 p.m. for an update on negotiations – The Board came out of executive session at 8:58 p.m. No action taken.

Adjournment - 9:00 p.m.

Respectfully Submitted

Sylvia Charron, Transcriber